

# KAIRUKI HOSPITAL

Incorporated in the Kairuki Health and Education Network

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## **VACANCY ANNOUNCEMENT FOR MANAGER NURSING SERVICES (HOSPITAL MATRON): 1 POSITION**

Kairuki Hospital (KH) is incorporated as a Company Limited fully owned by Non-Governmental Organization known as Kairuki Health and Education Network (KHEN). Besides offering general and specialist medical services, KH serves as the teaching hospital for Hubert Kairuki Memorial University (HKMU) .

### **Job Summary**

Reporting to the Director General, the job holder is responsible for promoting delivery of nursing services and enhancing the quality of nursing care in the hospital. She/he is responsible for planning, implementing, administration of nursing care and the supervision of clinical and administrative aspects of nursing department to ensure the provision of high quality care to patients.

### **Key Performance Evaluation Criteria:**

- Ability to communicate effectively orally and in writing all assigned duties to the Director General
- Strong interpersonal and communication skills and the ability to work effectively with a wide range of hospital staff and clients
- Good interpersonal capacities and team work / team building
- Diligence in performance of all duties assigned

### **Education and Experience**

- Bachelor of Nursing from a recognized Institution
- Bachelor or Diploma in Business Administration will be an added advantage
- Having a valid Practicing Licence
- Experience of 5-7 Years in a busy hospitalized environment
- Evidence of Managing the “BScN - Nurse Interns Program” from entry to Exit.

### **Mode Of Application:**

- Letters of application from qualified Tanzanians attached with detailed curriculum vitae, certified copies of academic/proffessional qualification, testimonials and names, addresses, telephone numbers and email of two referees should be addressed to: Director General, Kairuki Hospital, P.O.Box 65300, Dar es Salaam or Email: [info@kairukihospital.org](mailto:info@kairukihospital.org) or by hand.
- Internal staff from **Kairuki Hospital & Hubert Kairuki Memorial University** are allowed to apply. Only short-listed candidates will be contacted for interview.
- **Closing date: 26<sup>th</sup> October, 2020.**